

**THE BOARD OF DIRECTORS OF THE PECAN GROVE VOLUNTEER FIRE
DEPARTMENT HELD A REGULAR BOARD OF DIRECTORS MEETING ON
Thursday, February 13th, 2020 AT 9:00 AM AT THE PECAN GROVE VOLUNTEER
FIRE DEPARTMENT, 727 PITTS ROAD, RICHMOND, TEXAS 77406**

DIRECTORS PRESENT: Hughes, Golden, Katz, Barski

DIRECTORS ABSENT: Hines, Grillo, Levan

ALSO PRESENT: Chief Woolley

CALL TO ORDER/QUORUM:

The meeting was called to order at 9:07 a.m. The Agenda was adopted as presented.

MINUTES:

The Minutes of the Board of Directors Special Meeting held on January 22, 2019 were presented to the Board for approval. A motion was made by Barski to approve the minutes and seconded by Katz. The motion carried and the minutes were approved unanimously.

FINANCIAL REPORT

Chief Wooley presented the financial report. The Board reviewed the Financial Report and a motion was made by Katz and seconded by Barski and were accepted unanimously as presented.

As of February 13, 2020 Bank balances as listed:

New First ICS	\$ 195,722.53
New First Checking	\$ 16,329.00
New First Money Market	\$ 164,075.72
New First CDARS	\$ 50,332.40

TOTAL OF ACCOUNTS **\$ 426,459.65**

Reserve Acct (CDARS)	\$ 50,332.40
	(\$60k required by board)

CASH AVAILABLE **\$ 376,127.25**

FINANCIAL CONTINUED:

Financial Comments –

Reserve shows \$50,332.40, should be \$60,000.

Cautionary note by Katz that budget is tight with only \$93 unallocated funds.

Chief reports income projected to increase with increase from 134E. Also CPI increase. Should be \$7093 unallocated.

Need an accurate projection of future needs for future growth to be able to justify an increase from the MUDs.

UNFINISHED BUSINESS:

Articles and Bylaws update - Grillo, Hines and Katz are the board representatives on the committee and Hoft, Chief Woolley, and Jennifer are the department representatives on the committee. Update – Chief Woolley reported that all 16 amendments are completed and will have the first reading at the February business meeting and the second reading at the March business meeting. Following that, they will be presented to the board. Chief will invite the 3 board representatives to the March business meeting. SOGs are ready.

Committee Report(s)

- Station committee – no report
- Station remodel committee – no report

There was mention from the Chief that there is a need for a SCBA fill-station at Station 2 and the City of Sugar Land possibly has a 4500 psi fill-station they may no longer be using.

Update: Sugar Land is using the fill station so it is not available. Hughes will verify.

\$5000 pledged from the County rotation fund. Will be used to purchase 2 PPV fans. Paperwork is complete.

Report on Fire Apparatus & Capital Replacement Program: Report attached. Issues to consider in planning for financial increases. Chief to redo numbers for current tap count.

NEW BUSINESS:

Lock squared away on Timothy Lane gate.

2 more Knock boxes slated - Travis H.S. and Bonnie Beard Ag Barn.

Complaints of allergies from dorm at station 1. Adjustor coming to collect air samples to see if duct work cleaning is necessary. Will add dehumidifiers.

E-62 back in service following annual maintenance.

ADJOURNMENT TO EXECUTIVE SESSION: at N/A a.m. Executive session was called to order.

The board reconvened in open session at a.m.

- **ACTION ITEMS:** N/A

ADJOURNMENT

The next meeting has been scheduled for March 12, 2020 at 9:00 a.m. The meeting was adjourned at 10:20 a.m.